



# Huia Range School

Cole Street  
Dannevirke

Phone 06 374 6444  
Mobile 027 781 2224

12th August, 2020

## Huia Range School Alert Level 2

Kia ora e te whanau,

**No School newsletter tomorrow**

The Prime Minister announced that all of New Zealand is moving back into Alert Level 2 at noon today, until midnight on Friday. Because of this our school has put our level 2 guidelines immediately into place.

Our school is following the guidelines provided by the Ministry of Education and the Health Ministry to ensure the safety of our staff and students. Please respect these conditions.

Our students, staff and whanau coped exceptionally well with level 2 restrictions earlier this year and we expect everyone associated with Huia Range School to again 'step up' and help keep everyone in our school, homes and all of Dannevirke, safe and well.

**Students must follow the requirements** set out for Health and Safety:

**Wash hands and sanitise regularly** (good hygiene). Always on leaving and arriving in any room, including the toilets and before and after eating..

**No sharing food or drink** (especially drink bottles)

**Sneeze or cough into elbow**

**Stay home if sick** (ring/text/email the school by 9.00am)

**Any tamariki or adult that comes to school sick will be sent straight home.**

**Follow the Classroom and Canteen rules**

**If you arrive after 9.00am collect a "Late Note" from the office and make sure the teacher sees it.**

**IF STUDENTS DO NOT COMPLY WITH THESE REGULATIONS, THEY MAY BE SENT HOME.**

### **Hygiene**

Hugely important and at the base of most things we do.

Classroom cleaning - disinfectant and paper towels are stationed in every room.

Door handles, desk tops, and other hard surfaces will be disinfected every night and more often if the teacher chooses.

Hand sanitisers are available in every classroom and must be used every time a child or adult enters and leaves the room.

Hand washing routines will be retaught and practised and used as needed

Children and staff should be far enough away so they are not breathing on or touching each other.

Children will have their own desk and chair or 'space' and these will not be shared

Children may only use their designated toilets and must hand sanitise on leaving their class and returning.

Children will not be moving between classrooms for basic facts, phonics or other programmes.

Reading books will not be sent home for at least the next 2 weeks.

**No toys or games of any sort are to be brought to school (including teddy bears, etc)**

## **School Buses**

The requirements from the Ministry of Education are that children use the hand sanitiser as they get on and off the bus and that they do not sit in seats close to the driver. There is no distancing required as the drivers will know who is on their bus, on every run.

## **Children before school drop off and after school pick up**

Children may be dropped off at the main school entrance between 8.30am and 8.55am.

The main school gate is the only entrance that may be used, except for the Room 16 boys who may use the electronic gate by the dental clinic, if they do not have a younger child with them.

### **No child may be at school before 8.30am**

I have asked staff to keep the school side of Cole Street clear for parents to be able to easily and quickly drop off and pick up children. I will talk to Morris and Bailey and the sub contractors today about where they will park to keep these areas clear before and after school.

At the end of the day classes are staggering release times from 2.45pm until 3.00pm to avoid crowds at the school gate..

Our Room 1 and 2 children will be walked out to the main entrance at 2.45pm, with any older siblings, and their teachers will remain with them until they are picked up.

All other teachers will inform you, through class dojo or text of the planned time for their class to be released from their class.

Siblings that walk or bike home together will be asked to organise a 'safe' meeting place in the school, away from the main entrance. They will then collect their bikes/scooters and go home together.

**All children must leave the school grounds by 3.10pm**

## **Visitors and Parents**

There are only allowed to be 10 parents or visitors at school at any time.

Because of this requirement **no parents** may come into the school.

Any parent wanting to come into school must ring or text (06 374 6444 or 027 781 2224) for permission. If permission is given, they must use the QR code on the main door to provide the contact tracing that is compulsory for every and all visitors.

If lunches need to be dropped off, they must be put in a named bag or container and put in the blue box on the main doorstep. (Ring or text Suzie as you drop them off)

**The main school door will be locked at 9.00am.** Parents of any child arriving late must ring so the door is opened for them.

The only gate that may be used to enter the school is the main school gate (except for room 16 boys)

The aim is to reduce the number of extra adults on site to keep children, staff and families safe and to make contact tracing easier.

## **Food and Drink**

Children are expected to bring their lunch and morning tea to school every day and parents may not deliver lunches to classrooms (drop the outside office please).

Children may not share food at school.

**Milk** - we have enough milk to give to children as usual on Tuesday through to Friday.

**Fruit in Schools** - we have fruit for today and are expecting to have fruit for the remainder of the week. If this situation changes we will inform parents as soon as we know.

**Breakfast Club** - this club we remain closed.

**Water** - drinking fountains will be cleaned before school but we would prefer our tamariki to **bring their own named water bottle.**

**Canteen** - we expect this to will run as usual on Wednesday, Thursday and Friday.

From tomorrow orders need to be completed and put in an envelope/ziplock bag, with the correct amount of money - change will not be available.

Parents will not be able to visit or place orders at the canteen.

## **Break and lunch times**

To avoid a large number of children together in the playground and to ensure distancing is observed, classes will be having very different break and lunch times. We also recognise an hour break to play and eat lunch would be very difficult for everybody.

So classes have again paired up and will do these times together with 2 adults supervising. Different areas will be used at different times - concrete, field, adventure playgrounds, under room 15 tree, etc, with no more than the same 2 classes in each area.

The 2 classrooms will have 3 or 4 breaks every day (always at the same time) for a maximum total of one and a half hours.

The playgrounds will be spray disinfected every morning (this is not a requirement, but we have decided to do it!) and children may only play on them if they have hand sanitised before playing and again as soon as they return to the classroom.

## **Staff**

Staff are required to stay at home if they are unwell. We will have our usual relievers working in classes

## **School Activities**

All school activities can be undertaken.

## **Masks**

Masks are not required at schools and early learning services at Alert levels 2 and 3.

## **Advice for parents and whānau about Alert Level 2**

We have been here before. We all know what we are doing. We all need to meet the requirements at all times. We all need to be safe and well.

**What an incredibly long and exhausting list. However it is necessary to keep every child, staff member and your families safe. Please be respectful and uphold these requirements so everyone remains safe.**

Kia kaha

Ngā mihi nui

Robyn Forsyth  
Principal

**No School newsletter tomorrow**